

Artisan Markets Cornwall  
[www.artisanmarketscornwall.com](http://www.artisanmarketscornwall.com)



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## **St Ives Christmas Market at Tregenna Castle - Terms & Conditions** **Fri 22<sup>nd</sup> Nov - Sun 24<sup>th</sup> Nov 2024**

- Your stall is not confirmed until we have offered you a place, all paperwork and payment is received.
- The deposit is required upon accepting a place, this is non-refundable. Balance is due six weeks prior to the event, this is then non-refundable.
- Cancellation - If we need to cancel your stall it is a full refund unless these terms & conditions are not complied with or if the behaviour of a trader is considered to be antisocial or considered to risk bringing the Market into disrepute.
- Electric points are available near all stalls. If you require electricity for a card machine or lights please bring a long extension lead (2 m min, 10 m max).
- **You must provide your own tables/stands**, but chairs are provided. You are allocated a 2.2 m x 1.5 m, this includes space for your table, chair, standing space and moving around etc..
- ALL products must be handmade by you, someone in your business or a local artisan (or designed by you for graphic designers), you will be asked to remove any wholly bought in products that do not follow this rule.
- Stalls were allocated by product type and permission must be sought to add other product types to your stall.
- All traders must have public liability insurance of 2 million pounds or higher and will be asked for a copy of their certificate on offer of a place. Any specific paperwork/licencing for your products will also be asked for e.g. skincare, food, alcohol, children's toys etc...
- Trademarked and copyrighted materials will not be allowed and you will be asked to remove them.
- The Market operates between the hours of Friday 12pm - 9pm, Saturday 9am - 9pm and Sunday 9am - 5pm. Traders are not to dismantle and pack away before the market finishes on Sunday at 5pm. It is a whole weekend booking.
- You may leave your stall set-up overnight at your own risk, Artisan Markets Cornwall and Tregenna Castle take no responsibility for any damage or theft of your property.
- Traders may arrive to set up from 8.00am on the Friday you will be issued with arrival slots two weeks beforehand. Please unload your vehicle and then move it to a designated carpark. **You may not leave your vehicle outside while you or others with you set up.** No vehicle may at any time block the road outside the hotel. Traders must have all items in the hall by 11:00am, set-up ready to trade by 11:45pm.
- It is the responsibility of all food producers to observe Environmental Hygiene Regulations, you must have an up to date food hygiene certificate and keep accurate records as required by Cornwall Council. Advice is available through Cornwall County Council.

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- All traders must follow and comply fully with **current** government health regulations including maintaining social distancing, using face masks or shields, and providing hand sanitiser if required by law.
- Advertising will be via social media, posters, banners and extra outlets.
- Please let us know if you **do not** wish us to use photos from your social media accounts to promote the markets.
- Spaces must be thoroughly cleaned at the end of each trading day with all rubbish and debris removed by traders.
- All lights must be LED only and all electrical items must be either less than a year old (proof will be required) or PAT tested. NO HEATERS / AIR PURIFIERS etc are allowed only low powered electrical items.

Many thanks,  
Sinead, Pete & Niamh