

Artisan Markets Cornwall
www.artisanmarketscornwall.com



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St Ives Artisan Market - Traders **Terms & Conditions 2024**

Wednesdays & Sundays
10am - 4pm
St Ives Island Centre

- Tables & chairs are provided. Tables are either two of the standard 1.8 m x 0.75 m in an L-shaped double, or a single 1.8 m table, you may not extend beyond your table space without prior consent.
- Stall fee is £25 double, £20 single (per day).
- Wednesdays - The market runs all year - apart from last week of December and all of January.
- Sundays - The market runs from April to mid September.
- The stall may be located in either the main hall or the smaller area depending on the person who is absent.
- Cancellation - if you wish to cancel, 30 days notice is required. If we need to cancel your stall it is a full refund unless these terms & conditions are not complied with or if the behaviour of a trader is considered to be antisocial or considered to risk bringing the market into disrepute.
- Payment will be by BACs payment on booking.

General Conditions

- Traders may arrive to set up from 8am, please unload your vehicle and then move it to a carpark. **You may not leave your vehicle outside while you or others with you set up.** No vehicle may at any time block the road outside the Island Centre. Traders must have all items in the hall by 9:30am and be set-up to trade by 9:45am at the latest.
- ALL products must be handmade by you, someone in your business or a local artisan (or designed by you for graphic designers), you will be asked to remove any wholly bought in products that do not follow this rule.
- Stalls were allocated by product type and permission must be sought to add other product types to your stall.
- All traders must have public liability insurance of 2 million pounds or higher and will be asked for a copy of their certificate on offer of a place. Any specific paperwork/licensing for your products will also be asked for e.g. skincare, food, alcohol, children's toys etc...

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- Trademarked and copyrighted materials will not be allowed and you will be asked to remove them.
- Your stall is not confirmed until we have offered you a place, all paperwork has been received and payment received.
- Electric points are available near all stalls. If you require electricity for a card machine or lights please bring a long extension lead of at least 4 m.
- All lights must be LED only and all electrical items must be either less than a year old (Proof will be required) or PAT tested. NO HEATERS / AIR COOLERS etc are allowed.
- The Market operates between the hours of 10:00am and 4:00pm each day. Traders are not to dismantle and pack away before the market finishes at 4:00pm.
- It is the responsibility of all food producers to observe Environmental Hygiene Regulations, you must have an up to date food hygiene certificate and keep accurate records as required by Cornwall Council. Advice is available through Cornwall County Council.
- Advertising will be via social media, posters and banners. Through Cornwall 365 e-newsletter and magazine.
- Please let us know if you **do not** wish us to use photos from your social media accounts to promote the markets.
- Pitches must be thoroughly cleaned at the end of each trading day with all rubbish and debris removed by traders.
- Stall positions are allocated by us and you may not change place with another trader without talking to us. If you have any concerns about your position, space allocation or marketing of the market please raise them with us.

Many thanks,
Sinead & Pete.